

RotaWeb Interactive Web System for Rotary Districts

Membership and Attendance Module

District Information

District Number: _____ Website: _____

RotaWeb Administrator

The RotaWeb administrator is the technical person in charge of the configuration of the web system through the online administration tool. Good computer skills are required, but no programming skills are needed.

First Name: _____ Last Name: _____

Email Address: _____

This email address is used to send technical update information, and password retrieval emails. This needs to be an active email address.

Module Information

A username and password are used to access the Online Submission Form. This is the same for all the clubs in the District. You must be ready to advertise this username and password to all the clubs in your District.

Username: _____ Password: _____

Billing Information

Invoices are sent automatically by email. The email address needs to be an active email address.

Mailing Address: _____

Phone Number: _____ Email Address: _____

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Send this form to Admin@RotaWeb.org